

Minibus Booking Form

A booking form for each candidate should be completed and returned to Red One prior to the course date.

Name of driver	Full Address
Contact Telephone Number	
Email Address	Name of Establishment

Please confirm which option you require (please refer to payment section on page 2). Please note, it is the decision of you and the establishment to determine which course is best suited as we cannot advise.

For more information, please visit the following links:

<https://www.red1ltd.com/academy/driver-training/minibus-training/> or <https://www.gov.uk/driving-a-minibus>

	One Hour Minibus Refresher - £96 (incl VAT)
	One Hour Minibus Test - £96 (incl VAT)
	One Day Minibus Familiarisation Training and Test – £180 (incl VAT)

Please circle your answer that applies to the below:

D1 B	Do you have category D1 or category B only on your driving licence
Yes No	Do you have any medical issues that we should be aware of? If you answer yes, please specify below:
Yes No	Do you have any convictions? If you answer yes, please specify below:
Yes No	Are there any legal proceedings against you? If you answer yes, please specify below:

The following is required when you arrive for training/test. without meeting these terms, we may have to cancel your test and/or training and a refund will not be applicable. Please tick each item to confirm that you have read and understood these terms.

	Photocard Driving Licence (Please check your expiry date. Expired licences will not be accepted).
	Driving licence summary printout (online from gov.uk/check-driving-information)
	You must be sober and in a fit and condition to drive
	You must be able to read a number plate at the distance of 20 metres (Please ensure that you have your glasses with you if you are required to wear them for driving)

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Your minibus training/test will take place from Red One Ltd at the address below unless an outreach appointment has been agreed.

Cancellation: Red One Ltd has a minimum 7 working day cancellation policy. If you are unable to make your agreed appointment, please contact us on 01392 444773 or email drivers@red1ltd.com to let us know as soon as possible. If a cancellation is made within 7 days prior to the appointment date, payment in full for the place on the course will still be required.

Declaration

I have read the Minibus Training and Test Terms and Conditions information above.

I understand that Devon County Council Transport Coordination services will receive a copy of the minibus pass certificate for entry onto their central register of drivers and I have an obligation to inform DCC Transport Co-Ordination Services of any change in circumstances relating to the status of my driving licence or convictions held.

Signature: Date:

Payment - Please confirm below how you wish to pay. Payment is required prior to your training/test date.					
	Credit/Debit Card – Once your booking form has been received by us, please call us on 01392 444773 to make a payment and agree your appointment date and time.				
	Invoice – Please give full invoicing details including postal and email addresses, below.				
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;">Company Business Name and Contact</td> <td style="width: 50%; padding: 5px;">Address</td> </tr> <tr> <td style="width: 50%; padding: 5px;">Telephone Number</td> <td style="width: 50%; padding: 5px;">Email</td> </tr> </table>	Company Business Name and Contact	Address	Telephone Number	Email
Company Business Name and Contact	Address				
Telephone Number	Email				

Please return booking form to Red One Ltd, Westpoint, Clyst St Mary, Exeter, EX5 1DJ
 Email: drivers@red1ltd.com

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Privacy Notice

What is personal/sensitive data?

Personal data is data which can be used to identify you. This may include your name, date of birth, address, telephone number etc. Sensitive personal data is information related to any of the following: racial or ethnic origin, political opinions, religious beliefs, trade union membership, health, sexuality or sex life, offences and/or convictions.

How will you use my data?

Your data will primarily be used for the purpose of arranging and completing your assessment and to fulfil our statutory requirements. Your data may be used to provide anonymised data for the purposes of research and statistical monitoring.

Where will you store my data?

The record of your case will be stored in a secure electronic database system accessed by relevant employees of Red One Ltd. Data including correspondence and assessment material may also be stored securely and may be accessed as necessary by Red One Ltd.

Obtaining the information, we hold about you.

You have a right to ask for a copy of your information and to correct any inaccuracies. Should you require further information please contact our Compliance Officer in writing via email or post:

Red One Ltd
Westpoint
Clyst St Mary
Exeter
EX5 1DJ
Email: info@red1ltd.com

We reserve the right to change this Privacy Policy at any time without notice to you. Any changes will be effective immediately upon the posting of the revised Privacy Policy.

If you would like further information on Red One Ltd.'s Privacy Notice, please visit our website:
<https://www.red1ltd.com/privacy-policy/>